ALABAMA ACTIVE/GUARD RESERVE (AGR)
Vacancy Announcement 25-037
(For On-Board AL ARNG AGR Only)
Rank: Sergeant Major (E9)
G3 SERGEANT MAJOR
MOS: IMMATERIAL
Para/Line: 217-03

Joint Forces Headquarters
Montgomery, AL

OPENING DATE: 11 SEPTEMBER 2025   CLOSING DATE: 01 OCTOBER 2025

ARNG AGR JOB ANNOUNCEMENT: Open to current AL ARNG AGR **SGM's** Only.

Duty Position Job Description/Criteria:
Assist the Alabama Army National Guard G-3/5/7 in accomplishing all Force Readiness programs and associated budgetary requirements. Serves as the Senior Enlisted Advisor (SEA) to the G-3/5/7 and assist/advise on all enlisted actions and maintains an up-to-date NCO rating scheme. Participate in all required meetings and represent the G-3/5/7 when needed. Works closely with all division chiefs to ensure mission accomplishment in the following areas: budgets, major programs, unit status reporting, force structure assignment and allocation, force integration program, partnerships, mobilization, deployment, state training, special training, state marksmanship, army service school, ammunition management, officer and non-commissioned officer education system, and pre-mobilization training. Assist with the development of training policies, procedures, and directives, standard operational procedures. Supports the supervision and management while providing subordinates with guidance and leadership to civilians and military employees. Assists in long term planning and organizational development in the areas of ARNG operations, training, mobilization, and readiness missions.

Knowledge and experience required in the following areas:
-Aircraft Flight and Request Process.
-Aircraft and Personnel Automated Clearance System (APACS).
-Army Training and Evaluation Program (ARTEP).
-Army Training Information Management System (ARTIMS).
-Army Training Requirements and Resource System (ATRRS).
-ATRRS Funding Allocation Model (AFAM).
-Budget and funding submissions and approvals.
-Convoy Operations.
-Combined Arms Training System (CATS).
-DAMPS
-Digital Training Management System (DTMS) and DTMS Help Desk.
-Defense Travel System (DTS).
-Force Management System (FMS).
-General Fund Enterprise Business Systems (GFEBS).
-Government Travel Cards process.
-Individual and Collective training.
-Individual and Unit Mobilization Requirements.
-Integrated Personnel and Pay System-Army (IPPS-A).
-Interactive Personnel Electronic Records Management System (IPERMS).
-Marksmanship and Gunnery Requirements.
-Mission Essential Task List (METL) development and approvals.
-NET DET
-Officer and NCO Development.
-Personnel Management.
-Personnel Recovery Management System-Secret Internet Protocol Router-Isolated Personnel Report (PRMS-SIPR-ISOPREP).

-ReARRM
-State Partnership Program.
-The Army School System (TASS).
-Total Ammunition Management Information System (TAMIS).
-Training Management (Short-Range, Mid-Range, and Long-Range Planning).
-Training Schedules and Composite Risk Management process.
-Vast knowledge of Army Regulations, National Guard Regulations, and State Regulations.
-Unit Status Reporting (CUSR).
-Warning (WARNORD), Operational (OPORD), and Fragmentary Orders (FRAGO) process and publication.
-Warrior Tasks and Battle Drills (WTBD).

 If interested in interviewing for this position, please forward the following:
 1. Memorandum Requesting an Interview
 2. Current Soldier Talent Profile and Enlisted Record Brief
 3. MEDPROS IMR Report & Physical profile, DA Form 3349 (if applicable)
 4. Commander's Height & Weight Memo
 5. DA 5500/5501 (if applicable)
 6. Last 5 NCOERs
 7. Current Record ACFT (DA 705)
 8. Memorandum from MACOM AO acknowledging your interest in this position.

Please submit packets to SFC Stayce E. Montgomery by email at stayce.e.montgomery.mil@army.mil no later than 1159 HRS on 01 October 2025.

FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN RETURN OF APPLICATION WITHOUT ACTION. INCOMPLETE APPLICATION PACKETS WILL NOT BE PROCESSED. APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE PROCESSED